



Welcome to Troop 407!

To help guide you through joining Troop 407, here is a list of things that need to be done to get you set up as a member of the Troop.



Prepared. For Life.™

For your son:

- ✓ Complete a Youth Application for your son to join the Troop and submit it to the Membership Chair (Mrs. Macy)
- ✓ Pay the pro-rata dues payment to the Treasurer (Mr. Hood/Mr. Szpytman)
- ✓ Get a copy of the Boy Scout Handbook
- ✓ Obtain the Troop insignia from the Membership Chair (Mrs. Macy). You will receive a 407 unit number patch (goes in place of his red/white pack number), a Quality Unit patch for the current year (if he does not have one), olive green shoulder loops (if he did not receive at crossover), and a Troop 407 neckerchief and slide. The cost of these is included in your initial dues payment. Your son will also receive a Patrol emblem for the patrol that he joins. This may take a few weeks as New Scout patrols are formed and the boys choose a patrol name.
- ✓ The required uniform is the tan Boy Scout shirt (same as the tan Webelos shirt) with Council shoulder patch and World Scout Crest (above left pocket), olive green Boy Scout pants with belt, and Scout socks. These can be purchased at the Council scout shops. Troop 407 also has "experienced" uniforms available from our Uniform Closet.
- ✓ He no longer wears the Cub Scout or Webelos insignia: Webelos badge, hat or neckerchief, Progress through Ranks pocket patch, blue epaulets, Academics & Sports belt loops or pins, or red patch vest.
- ✓ When he completes the Joining Requirements (including completing the parent exercises in the pamphlet inside the front cover of the Scout Handbook), he will receive the Scout rank insignia for the left pocket (to replace the Webelos insignia).
- ✓ Purchase one or more Troop 407 T-shirts from the Uniform Coordinator (Mr./Mrs. Blossfeld). These are normal wear for troop meetings. It's recommended to have two or three for summer camp. You may also wish to purchase other troop clothing items for wearing on campouts: sweatshirt, hoodie, knit cap
- ✓ Complete Parts A and C of the Personal Health and Medical Record form and turn it in to the Youth Protection/ Health and Safety Coordinator (Mr. Mancini). The form is on the troop website downloads page. For summer camp, he will also need Part B, which requires a doctor's examination. Be sure to make an appointment for this exam early, as most physicians get booked up for summer camp physicals. (If he has had a physical within the last six months or so, ask your doctor to complete and sign the form.) The official BSA form is required for troop and summer camp participation; a school or sports physical cannot be substituted.

For you:

- ✓ Receive a copy of the Green Book (our troop manual) from the Membership Chair (Mrs. Macy). This can also be downloaded from the website. Check the calendar and be sure to mark the important dates on your family calendar: troop meetings, campouts, summer camp, and MIS work weekends.
- ✓ You are a member of the Troop Committee! If you would like to register with BSA as a Troop Committee Member and have a vote on the Committee, complete an adult application and

submit to the Membership Chair (Mrs. Macy). Be sure to complete all six questions on the right side of the form, and be sure to provide all information including your driver's license and social security numbers. The cost is \$16 per year (no charge if you are also registered in a Pack; \$1 to transfer your membership from another pack or troop). Unless you have already done so within the last two years, you must complete online Youth Protection Training and submit the certificate before your application will be processed.

- ✓ Complete Parts A and C of the Personal Health and Medical Record form for yourself and turn it in to the YP/HS coordinator (Mr. Mancini). This is required if you join us on any campouts or outings. Part B is also required if you plan to attend summer camp with us.
- ✓ Complete the online Youth Protection and Boy Scout Fast Start trainings. These can be taken through links on the troop website (www.novitroop407.org). We require all adults who have contact with youth to take Youth Protection training. This includes anyone, registered or not, visiting our campouts during the day or camping overnight, as well as anyone driving scouts to and from activities. If you are registering as a committee member, take the time to complete the online Troop Committee Challenge, and if you did not take New Leader Essentials as a Cub leader, complete the online This Is Scouting. (Taking these four courses online completes your basic training as a committee member and you can wear the "Trained" patch on your uniform.)
- ✓ While you're at it, explore the troop website, especially the extensive section of frequently-asked questions (FAQ). This will answer many of your questions about Boy Scouting and Troop 407.
- ✓ You will be added to the troop e-mail announce list. We announce all important information via e-mail and on the website. If there are additional addresses you would like added to the announce list, or if you would like to join the chat list, follow the "E-Mail Lists" link on the troop website. Also, follow @troop407 if you are on Twitter.
- ✓ You will have a folder in the Espresso, our troop mailbox. Check your folder each week for important papers and announcements. You can also leave things for other troop leaders and families. There are also forms, handouts and other items of interest.
- ✓ Purchase your own troop clothing. Besides t-shirts, which are generally in stock, you can order golf shirts, sweatshirts and hoodies, knit and baseball caps. Sweats, hoodies and knit caps can also be ordered for scouts.
- ✓ If you are available to drive scouts to and from campouts, provide some information to the Outdoor Chair (Mr. Foerg) for use on BSA tour permit applications. Information needed is your driver's license number, the make and model of your car, number of seat belts, and insurance coverage.
- ✓ If you would like to share your talents with Troop 407, see the ScoutParents Coordinator (Mr. Fadanelli) or the Committee Chair (Mr. Maynard). Troop 407 is an excellent troop thanks to the hard work of many adult volunteers. If everyone pitches in and helps, we will continue to provide an outstanding experience for our boys.